



March 18, 2020

## ATTENTION RESIDENTS

To prevent the spread of illness, and specifically COVID-19 (coronavirus), the Oklahoma City Housing Authority (OCHA) is taking the following measures for residents and employees:

- **Our Management and Maintenance Staff are onsite working, but the development offices are closed to the public. If you need assistance during this time, please contact your property manager by phone or email. You can leave work orders and other requests in the drop box or under the office door.**
- **All common areas will be closed and unavailable effective immediately and until further notice. This will help limit the amount of congregating/gathering taking place at your property.**
- All common areas will be cleaned and disinfected and then closed; they will be cleaned and disinfected upon reopening. We will notify you when common areas are reopened.
- We recommend all residents practice social distancing during this period.
- Laundry facilities will remain open; however, we strongly encourage anyone using the laundry facilities to practice social distancing, which means keeping at least six feet between yourself and others.
- We ask that you encourage any guests or visitors to your property who are sick to stay home.
- All activities and group gatherings are canceled until further notice.
- Individuals partaking in the afternoon meal will have their hands sanitized before entering the cafeteria/activities area. All meals will be prepared and packaged so that the individual will take the meal to their unit.
- **Transportation:** Current Oklahoma City Housing Authority (OCHA) bus transportation is suspended until further notice. You may contact EMBARK Transit at (405) 297-1331 or (405) 235-7433 or visit their website <https://embarkok.com/connect/service-center> to request Senior and Disability Services.

### Preventing the Spread of the Virus

Practicing good hand hygiene and proper sneeze/cough technique is the best defense against most viruses. You should:

- Wash your hands frequently with soap and water for at least 20 seconds and dry them well, especially before and after eating, before and after using the bathroom.
- Avoid close (less than 6 foot) contact with others and avoid touching, shaking hands, hugging and other intimate contact.
- Cover coughs and sneezes with clean tissues or your elbow and properly dispose of tissues.
- Use alcohol-based (at least 60% alcohol) hand sanitizer if you aren't able to wash and dry your hands.
- Routinely clean all frequently touched surfaces.

If you develop symptoms, such as fever, cough, and/or difficulty breathing, and have been in close contact with someone known to have COVID-19 or have traveled from an area with ongoing spread of coronavirus, call your health care provider or COVID-19 hotline at 877-215-8336 for recommendation first.

We understand that these current changes is an inconvenience and might be disruptive to your routine. The health and safety of our residents is our top priority, and as such, we must take these measures to help keep you and your families healthy. **Until further notice, we will continue to keep our residents updated by sending and/or posting notices around the properties. You can also visit [https://www.ochanet.org/alert\\_detail.php](https://www.ochanet.org/alert_detail.php) for additional guidance and information.**

OCHA Management

# Practice Social Distancing.

## What does this mean?

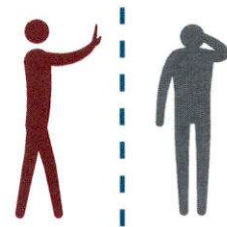
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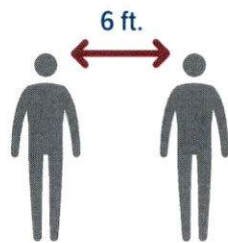
Avoid  
non-essential  
travel



Avoid places  
where large groups  
of people gather.



Limit any  
gatherings that  
include high-risk  
individuals



Stay at least 6 feet  
away from other  
individuals in public  
places.



Work from home if  
you can.

To learn more about how to prevent the spread of **COVID-19**, please visit:  
[www.OUMedicine.com/COVID](http://www.OUMedicine.com/COVID)